

**BUSINESS TEACHER EDUCATION  
SUGGESTED PROGRAM  
2007/2008, 2008/2010 and 2010/2012 CATALOGS**

**Required Business and Core Courses (38 hours)**

|          |   |                 |
|----------|---|-----------------|
| *ACC 131 | Financial Accounting (30 earned hrs)                              | 3 hours         |
| *ACC 132 | Managerial Accounting (ACC 131)                                   | 3 hours         |
| *BUS 100 | Enterprise  | 3 hours         |
| *ECO 105 | Principles of Economics   | 4 hours         |
| *MAT 120 | Finite Mathematics  | 4 hours         |
| *MQM 100 | Statistical Reasoning (MAT 120)                                   | 3 hours         |
| ACC 270  | Information Systems in Organization (MS Competency)               | 3 hours         |
| BTE 140  | Introduction to Business Communications (ENG 101 or co-requisite) | 3 hours         |
| FIL 185  | Legal, Ethical, and Social Environment of Business (ECO 105)      | 3 hours         |
| FIL 240  | Business Finance (ACC 132, ECO 105, MQM 100)                      | 3 hours         |
| MKT 230  | Introduction to Marketing Management (ECO 105)                    | 3 hours         |
| MQM 220  | Business Organization & Management (ECO 105)                      | <u>3 hours</u>  |
|          |   | <b>38 hours</b> |

*\*Required for continuance in BTE program along with a 2.50 cum and major gpa.*

*\*\*Proof of MS competency is required through completion of ACC 167 & 168 or ITK 150 or completion of proficiency exams.*

**Required BTE courses (25 hours)**

|         |   |                 |
|---------|---|-----------------|
| BTE 110 | Input Tech & Adv Doc Creation (or BTE 108 proficiency exam)                         | 3 hours         |
| BTE 199 | Intro Clinical Experience in BTE  | 1 hour          |
| BTE 225 | Adv Microcomputer Applications for the Professional (MS comp)                       | 3 hours         |
| BTE 260 | Foundations of Business Education (C&I 212, 214 or conc reg req)                    | 2 hours         |
| BTE 322 | Entrepreneurship Study for the Bus Tchr (MQM 220 & MKT 230)                         | 3 hours         |
| BTE 330 | Decision-Making for Consumers   | 3 hours         |
| BTE 354 | Ed Technology Info Sys: Plan & Implement (BTE 225 & MQM 220)                        | 3 hours         |
| BTE 362 | Basic Bus, Acctg, Mktg Instruction (BTE 260 or conc reg, Adm Prof St)               | 3 hours         |
| BTE 363 | Keyboard, Info Proc, Comp Apps Instruct (BTE 225, 260 or conc reg req, Adm Prof St) | 3 hours         |
| BTE 364 | Teaching Elem Keyboard & Intro Processing (BTE 363 conc reg req, Adm Prof St)       | <u>1 hour</u>   |
|         |   | <b>25 hours</b> |

**Required Professional Education courses (26 hours)**

|           |  |                 |
|-----------|--|-----------------|
| EAF 228   | Social Foundations or EAF 231 or 235   | 3 hours         |
| C&I 210   | Child Growth and Development   | 3 hours         |
| C&I 212   | Issues in Secondary Education (2.5 gpa, 45 hrs completed, 10 hrs clinical experiences)   | 2 hours         |
| C&I 214   | Literacy in Cont Areas of Sec Ed (C in ENG 101 & COM 110, 2.5 gpa, C&I 212, Adm Prof St) | 3 hours         |
| C&I 216   | Instruct and Evaluative Methods in Sec Ed (C in C&I 212 and C&I 210, Adm Prof St)        | 3 hours         |
| ST 399.05 | Student Teaching (C&I 210, 212, 214, 216, 100 clock hrs, Adm St Tchg)                    | <u>12 hours</u> |
|           |  | <b>26 hours</b> |

**Endorsements covered with this program**

Basic business, Intro to business, Accounting, Record keeping, Business Law, Information processing keyboarding, Computer applications, Consumer economics/education, Marketing, Entrepreneurship, Business communications and similar subjects.

**Optional Endorsement**

Bus Computer Programming: TEC 243 and either ACC 266 or TEC 151