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Katie School Alumni Opportunity

Company Name Baxter International

Contact Person Sydney Lutsch

Title of Contact Internal Recruiter

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Company Website www.baxter.com

Indicate what opportunity is available Full-time

Title of Available Position Sr. Risk Analyst

Opportunity Location Deerfield, IL

Description of Career Opportunity

Treasury - Risk Management

Sr. Analyst, Global Risk & Insurance (Business Title: Sr Financial Analyst)

Baxter International

Deerfield, IL

Job Description

For us, working at Baxter is not just a job-it's a calling. Our mission to save and sustain lives unites us. Thank you for contributing your talent to make a positive impact on millions of people around the world.

We are driven not by what will be easy, but what will transform global healthcare for generations to come. Together, we create a place where we are happy, successful and inspire each other as we pursue rewarding careers.

We're grateful you're interested in continuing your career journey with Baxter. This is where you can do your best work. Where your purpose accelerates our mission.

Sr. Analyst, Global Risk & Insurance

Baxter International

Deerfield, IL (Flexible/Hybrid Schedule Available)

The Team You'll be Joining:

- Baxter's Risk Management Team is a high exposure / strategic team with critical responsibilities of assessing company risks and placing insurance coverage to hedge company exposure
- Risk Management coordinates and implements global insurance and risk programs, sets the strategy and guidelines for risk management efforts and partners with the business, functions, and various key stakeholders to identify, assess and manage risks
- Team reports into Baxter's Treasury function
- This role reports into the Director, Global Risk Management and Insurance but supports entire team with automation initiatives

Essential Duties & Responsibilities:

- Create key operational and strategic dashboard metrics across all areas of risk whether through RMIS system, Excel charts or PowerPoint presentations. Assess risk appetite and measure insurance program performance
- Leads automation project, provide proactive analysis of current projects and analytical review of reported results to update leader on ongoing projects
- Subject matter expert on Baxter's RMIS system (Riskconnect), utilize this expertise to identify systemic solutions that solve financial and business needs for the department
- Support / maintain data within RMIS system. Analyst plays a part in shaping the data infrastructure and setting up processes to maintain data integrity
- Consolidate and analyze insurance underwriting data for management

review

- Create solutions to automate the annual insurance renewal/underwriting process
- Upholds the security and confidentiality of documents and data within area of responsibility
- Lead efforts to create and update Risk Management's internal website built on SharePoint
- Document processes and procedures to appropriately build a library of materials so that others can assist with the system administration when needed
- Manages process for issuing all insurance certificates annually; handles requests for property and liability certificates of insurance- determines appropriate response and communicates with broker/vendors on the issuance of special certificates
- Acts as a resource for business units on risk management issues involving contracts as they relate to insurance/risk management
- Ensure compliance with Records Retention process. Maintains insurance policy portfolio and risk management policies, ensure document are retained and filed on timely basis
- Create and Maintain TCOR dashboards including total incurred losses, premium, mitigation expenses, etc. for management review
- Other duties as assigned

Key Performance Indicators

- The individual must have the ability to multi-task using an 80/20 work approach in a fast-paced environment, work independently and identify and resolve business problems within a team setting
- Collaborates and Cooperates with Team: Commits to and supports a collaborative and high-performing working environment
- Drives for Success: Seizes opportunities and proactively takes concrete actions to complete tasks. Goes the "extra mile" and persistently overcomes obstacles to improve outputs
- Focuses on the Customer: Seeks to understand underlying customer needs to create value. Drives the team to maintain focus on customers
- Focuses on Quality: Takes an efficient, analytical approach to solve problems or produce outputs in an accurate and timely manner. Ensures quality and accuracy of results
- Plans and Prioritizes: Sets priorities and organizes information in order to efficiently and effectively "get the job done"
- Ability to solve challenges, navigate roadblocks and thrives in ambiguous/constantly evolving situations

Education and Experience

- Minimum of bachelor's degree or country equivalent; Business, Risk, Finance or Accounting preferred
- 4+ years working in Risk Management, Insurance Brokerage / Risk Consulting or Financial Analyst in a fast paced and dynamic business setting preferred
- Strong Interpersonal Skills - you will be interfacing with colleagues at all levels of the organization

- Enviably strong organization skills - we're looking for someone that is very detail oriented and comfortable working with numbers
- Excellent time management skills - you'll be handling variety of tasks simultaneously
- Expert level knowledge of Excel and PowerPoint
- Strong working knowledge of SharePoint
- Strong written and verbal communication with natural ability to establish means of communication with various stakeholders

Other Requirements

- Location: This individual must reside within commuting distance from our global headquarters in Deerfield, IL
- Return-to-Work Designation: 2-3 days a week in-office
- Travel: 0-5% of the year

Preferred Skills

Strong Interpersonal Skills - you will be interfacing with colleagues at all levels of the organization

- Enviably organized - we're looking for someone that is very detail oriented and comfortable working with numbers
- Excellent time management skills - you'll be handling variety of tasks simultaneously
- Expert level knowledge of Excel and PowerPoint
- Strong working knowledge of SharePoint
- Strong written and verbal communication with natural ability to establish means of communication with various stakeholders

Please Specify How You Would Like Alumni to Apply

www.Baxter.com or email resume to sydney_lutsch@baxter.com with subject: Sr. Risk Analyst
